**Finance and Asset Management**

**Tuesday 15 June 2021**

**Council Chamber**

**6.30 pm - 8.30 pm**

**Agenda**

1. To elect a Chair
2. To agree the minutes of the Amenities Committee of 17th May 2021
3. To take matters arising from the minutes of the Amenities Committee of 17th May 2021
4. To agree the minutes of the Finance and Office Committee of 18th May 2021
5. To take matters arising from the minutes of the Finance and Office Committee of 18th May 2021
6. To make recommendation re this committees remit
7. To review and progress relevant actions within the Coleford Town Council Action Tracker

**Finance:**

1. To make recommendation re Standing Orders and Financial Regulations review
2. To make recommendation re Phone and Broadband charges
3. To make recommendation re the Sextons Contract

**Asset Management:**

**Facilities and Buildings**

1. To review the Asset Register
2. To make recommendation from Parish Inspection Working Group
3. To make recommendation re Bells Field stock fencing
4. To make recommendation re King George V access road

**Staffing**

1. To consider any staffing matters
2. To have an update re recruitment process and agree interview panel

**All Council Meetings are Open to the Public**

**If you wish to take part in this meeting please contact via email:** **ctcoffice@colefordtowncouncil.gov.uk** **or tel. 01594 832103**

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